

# Minutes

**Monroe Downtown Development Authority  
Special Meeting  
Wednesday, May 25, 2011  
Monroe DDA Office  
118 E. Front St.**

Chairperson Floraday called the meeting to order at 7:48 a.m.

## **1. Roll Call**

Present: Chairperson Rick Floraday, Vice-Chairperson Ken Wickenheiser (a 7:50), Treasurer Mary Gail Beneteau, Janet Berns, Mayor Clark, Gabe Martin, Ken Calender, Cheri Weakly  
Excused: Barry Kinsey  
Absent: Shaun McGowan, Kimberle Daniels  
Staff: Andrea Jones, Dan Swallow (e 8:39)  
Guests: Patrick Lewis, Don Link, Tim Miller, Jason Faron

## **2. 2010-2011 Work Program**

### **A. Parking Lot Update**

Don Link introduced Tim Miller from DTE and stated that the purpose of today's meeting was to go over the lighting and photometrics of the parking lot.

Vice-Chairperson Wickenheiser arrived at the meeting at 7:50am.

Tim Miller introduced Jason Faron from Holophane Lighting and gave a background on the DTE standards and the project to this point. He displayed the proposed design which meets or exceeds the current lighting levels. There was discussion regarding High Pressure Sodium vs. LED lighting, light pollution, maintenance, pole style, installation processes, retrofitting, agreements, costs, light distribution, cost variations and grants.

It was moved by Vice-Chairperson Wickenheiser and seconded by Mr. Calendar to proceed with High Pressure Sodium lighting and look at additional design options for the cobra light poles.

There was further discussion about the next steps in the approval process, the current layout of the parking lot and additional design options.

Mayor Clark called the question. *Move to Call the Question carried unanimously.*

Motion to proceed with High Pressure Sodium lighting and look at additional design options for the cobra light poles *carried unanimously.*

## **3. Adjournment**

A motion to adjourn was made by Mayor Clark and seconded by Mr. Martin at 9:06 A.M.  
*Motion carried unanimously.*