

AGENDA

**MONROE DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
7:45 A.M.
WEDNESDAY, APRIL 20, 2011
MONROE DDA OFFICE, 118 E. FRONT STREET**

1. Roll Call

2. Consent Agenda

Action Requested

- A. Approval of Agenda
- B. Approval of the Minutes of
 - Wednesday, March 16, 2011 Regular Meeting
 - Wednesday, March 30, 2011 Work Session
- C. Financial Report
 - DDA Revenue and Expenditure Report FY 2010-2011
 - DDA Itemized Expenditure Report FY 2010-2011
- D. Tapco Invoice

3. 2010-2011 Work Program

- A. Parking Lot Update
- B. 2011 Planter Watering and Riverwalk Trash Can Emptying Contract **Action Requested**
- C. Committee Reports (Sub-Committee Project Status Reports and Board Action Report)
 - Organization-Jim Petrangelo-Minutes Enclosed
 - Promotion-Janet Berns-Minutes Enclosed
 - Pure Monroe Michigan Campaign **Action Requested**
 - Tourism Brochure Budget Request **Action Requested**
 - Design-Barb Harrington-Minutes Enclosed
 - Economic Restructuring-Ken Wickenheiser-Meeting Cancelled
 - Façade Grant-Rick Floraday-Minutes Will Be Distributed at the Meeting
 - Capital Improvements-Rick Floraday-No Meeting

4. Other Business

- A. Office Relocation
- B. Summary of Proposed Sub-Committee Structure and Projects **Action Requested**

5. Communications

- A. Executive Director Report-Andrea Jones
- B. 2011 Façade Grant Application Summary

6. Adjournment

Action Requested