

## AGENDA

**MONROE DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING  
7:45 A.M.  
WEDNESDAY, OCTOBER 20, 2010  
MONROE DDA OFFICE, 118 E. FRONT STREET**

### 1. Roll Call

### 2. Consent Agenda

**Action Requested**

- A. Approval of Agenda
- B. Approval of the Minutes of  
Wednesday, September 15, 2010 Regular Meeting
- C. Financial Report
  - DDA Revenue and Expenditure Report FY 2010-2011
  - DDA Itemized Expenditure Report FY 2010-2011
- D. 86 W. Front St. Façade Grant Reimbursement-Jim Reilly

### 3. 2010-2011 Work Program

- A. Parking Lot and Greenspace Conceptual Design Draft Presentation
- B. Committee Reports (Sub-Committee Project Status Reports and Board Action Report)
  - Organization-Jim Petrangelo-Minutes Enclosed
  - Promotion-Janet Berns-Minutes Enclosed
    - 13abc advertising and Commercial Revision **Action Requested**
    - Tent City Participation in Tree-Lighting
  - Design-Barb Harrington-Minutes Enclosed
  - Economic Restructuring-Ken Wickenheiser-Minutes Enclosed
  - Façade Grant-Rick Floraday-Minutes Enclosed and to be Distributed at the Meeting
    - 101 S. Monroe St. Façade Grant Recommendation **Action Requested**
    - 8 N. Monroe St. Façade Grant Recommendation **Action Requested**
    - 105 E. Front St. Façade Grant Recommendation-Will be Distributed at the Meeting **Action Requested**
  - Capital Improvements-Rick Floraday-No Meeting

### 4. Other Business

- A. Maternity Leave Time Line and Responsibilities
- B. Street Tree Replacement **Action Requested**
- C. Community Development Director Interview Participants
- D. Michigan Main Street Program
- E. Proposed Private/Public Partnership-Jack Adams

### 5. Communications

- A. Executive Director Report-Andrea Jones
- B. Mannik & Smith Invoice
- C. Michigan Downtown Association November Conference Brochure
- D. Downtown Idea Exchange October 2010
- E. Downtown Promotion Reporter October 2010

### 6. Adjournment

**Action Requested**