

Memorandum

Date: February 5, 2010
To: Members of the Main Street Monroe/Downtown Development Authority
From: Andrea Jones, Main Street Manager
Re: 118 E. Front St. Façade Grant Recommendation

The Façade Grant Committee received an application on December 11, 2009 for 118 East Front Street. The project includes replacing nine windows, repairing and painting wood window trim, repairing damaged brick and cleaning and painting the rear of the building. Due to the fact that no funds have been awarded for the 2009 Façade Grant year, we are reviewing applications as they are received. At their January 6th meeting, the Façade Grant Committee reviewed the application and requested that revised quotes be submitted that included installation of windows instead of filling in four windows with brick on the alley side of the building. After speaking with the property owner, filling in the windows was planned as a result of the interior layout of the space not being conducive to having windows at those locations. Based on that response, the Façade Grant Committee recommended funding the project elements listed below which did not include filling the windows with brick. The following information explains the project as the Façade Grant Committee recommends funding it:

Applicant: K. Wickenheiser

Project Address: 118 E. Front St.

Project Description: Replace 9 windows, repair and paint wood window trim, repair damaged brick, clean and paint rear

Phase 1

QUOTE #1: \$19,528.00 @ 50% = \$9,789.00

QUOTE #2: \$12,548.00 @ 50% = \$6,274.00

Phase 2

QUOTE #1: \$2,275.00 @ 50% = \$1,137.50

QUOTE #2: \$1,800.00 @ 50% = \$900.00

Total Eligible Rebate: \$7,174.00

Architectural Assistance Requested: No

Tax Delinquency: none

OPRA Tax Abatement: yes, expires December 30, 2021 (2nd and 3rd floor only)

HDC Recommendation: Please refer to the attached analysis of the property done February 2007.

Previous Awards Received: Address has not received funding in past five years

RECOMMENDED REBATE: \$7,174.00

Mr. Wickenheiser has requested to be reimbursed for Phase 1 and Phase 2 separately (two checks total) instead of being reimbursed at the completion of the entire project (one check). The Façade Grant Committee recommends that one check be used for reimbursement at the completion of the entire project.

Thank you.