

Memorandum

Date: December 10, 2009
To: Members of the Main Street Monroe/Downtown Development Authority
From: Andrea Jones, Main Street Manager
Re: Snow Removal

Rick Floraday and I met with City Staff (George Brown, Patrick Lewis and Bill Walters) to discuss this year's procedures for downtown snow removal. Last year the MSM/DDA voted to fund up to three snow removal occurrences for a total of \$15,000. Last year, snow was only hauled out of downtown once at a cost of \$7,955.28. Rick and I made the decision as to when snow would be hauled out of downtown. Keep in mind this is not snow plowing, it is the physical removal of snow from the downtown area. The City will continue to plow downtown streets and parking areas. **If the MSM/DDA wishes to continue the practice of snow removal, I recommend funding up to \$15,000 for snow removal and giving the DDA Director and Chairperson the ability to make the decision when the snow should be removed.**

The City will also be putting together a communication reminding downtown property owners, residents and businesses about ordinance requirements regarding sidewalk snow removal, Snow Emergencies, etc. The City will likely be towing vehicles that violate the Snow Emergency Ordinance so that the streets can get cleared as soon as possible. The City will also be expanding the Snow Emergency and information notification list to ensure that people are informed of any restrictions or hazards downtown.

Thank you.