

Memorandum

Date: June 9, 2009
To: Members of the Main Street Monroe/Downtown Development Authority
From: Andrea Jones, Main Street Manager
Re: 23 East Front Street Reimbursement

The invoice for the replacement and painting of rotted wood at 23 East Front Street has been submitted for reimbursement. The approval had a contingent requirement that the color palette be approved by Jeffrey Green, City of Monroe, Historic Preservation Planner. I have received email approval from Mr. Green. After inspection I found that the project was completed as approved. Therefore, the applicant is eligible to receive the full rebate amount of \$840.00 originally approved for this project.

If you have any questions or comments, I can be reached at 734-240-2458 or mainstreet@monroemi.gov.

Thank you.